

# Instructions to Authors

Psychological Research on Urban Society (PRoUSt)

## **Aims and Scope**

The journal welcomes excellent empirical and theoretical contributions to applied research related to the psychology of urban issues. Reviews are also welcome, as are replications of previous research. Articles deal with all fields on urban society, such as urban mental health and well-being, educational and child development in urban society, intergroup relation, acculturation, and identity formation in urban contexts, urban social issues (e.g., poverty, traffic, crime and violence), urban culture, and urban issues on employment and organizational behavior. As these topics are closely related to issues in other disciplines, this journal is open to contributions of an interdisciplinary nature.

The readership of PRoUSt Journal consists of academics and practitioners; thus it is suggested that all authors consider these diverse audiences into their writing. Authors of theoretical or highly empirical papers are encouraged to communicate practical implications of their studies, and authors of practice-oriented papers should clearly elaborate the theoretical approach they are using.

## **Types of articles**

There are four categories of submission:

### **Original Research Papers**

present new empirical results contributing to theoretical, methodological, and/or applied advances (with a maximum length of 8,000 words, including references but excluding tables and figures). Articles longer than 8,000 words will be accepted on an occasional basis.

### **Research Notes**

similar to original articles but shorter in nature (with a maximum length of 3,000 words, including references but excluding tables and figures).

### **Review Articles**

summarize and integrate a clearly defined literature and make theoretical advances in this area (with a maximum length of 10,000 words, including references but excluding tables and figures). Articles longer than 10,000 words will be accepted on an occasional basis. Policy reviews fall in this category.

### **Case Studies**

present good descriptions of experiences from particular contexts that allow lessons to be learned. It need not be a successful case, lessons can be learnt from failure. An article containing a case study should address the following questions: what are the context variables that made it a success or a failure; how can we transfer lessons from this case elsewhere. Case studies should be under 6,000 words, including references but excluding tables and figures.

## **Peer review**

This journal operates a double blind review process. All contributions will be initially assessed by the editor for suitability for the journal. Papers deemed suitable are then typically sent to a minimum of two

independent expert reviewers to assess the scientific quality of the paper. The Editor is responsible for the final decision regarding acceptance or rejection of articles. The Editor's decision is final.

## Article structure

### *Introduction*

State the objectives of the work and provide an adequate background, with extended theories that lay the foundation for further work.

### *Methods*

Provide sufficient detail to allow the work to be reproduced. Methods already published should be indicated by a reference: only relevant modifications should be described.

### *Results*

Results should be clear and concise.

### *Discussion*

This should explore the significance of the results of the work, not repeat them. A combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

### *Conclusions*

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

## Title page information

- **Title.** Concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.
- **Author names and affiliations.** Please clearly indicate the given name(s) and family name(s) of each author and check that all names are accurately spelled. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.
- **Corresponding author.** Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. **Ensure that the e-mail address is given and that contact details are kept up to date by the corresponding author.**
- **Present/permanent address.** If an author has moved since the work described in the article was done, or was visiting at the time, a 'Present address' (or 'Permanent address') may be indicated as a footnote to that author's name. The address at which the author actually did the work must be retained as the main, affiliation address. Superscript Arabic numerals are used for such footnotes.

## **Abstract**

A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself. Abstracts must be 200 words or fewer.

## **Keywords**

Immediately after the abstract, provide a maximum of 6 keywords, using American spelling and avoiding general and plural terms and multiple concepts (avoid, for example, 'and', 'of'). Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible. These keywords will be used for indexing purposes.

## **Acknowledgements**

Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the article, etc.).

## **Headings**

Appropriate headings should be used to help organize the manuscript and should follow *APA Style Manual* guidelines. Typical headings for quantitative and qualitative research articles include review of literature, method, results, discussion, and references. For theoretical manuscripts, authors are encouraged to use headings that clarify the flow of the manuscript as well as assist the reader in understanding the content of the paper. Authors are encouraged to use up to two (2) additional levels of headings in accordance with *APA Style Manual* guidelines.

## **Tables and figures**

Tables should be titled and numbered at the top of the table. They should be numbered consecutively as they appear in the text. Tables should be clear, concise, and able to stand alone. Complete headings and footnotes should be included to clarify entries. Figures should be numbered consecutively, at the bottom of the figure, with a short and concise description. Fonts used in any table or figure should be compatible with that used in the text. All tables and figures should be referred to in the text with a notation made in the manuscript indicating approximately where each should be located. Illustrations should be of professional quality and supplied in EPS, tiff, or PDF formats.

**Permissions**

The author(s) is responsible for providing copies of written permission for lengthy quotations or reprinted or adapted tables or figures. It is the responsibility of the author(s) to check with the publisher or copyright owner regarding specific requirements for permission to adapt or quote from copyrighted material. See the *APA Style Manual* for guidelines.

**Literature cited**

All citations and references must be complete and accurate on submission and should follow the *APA Style Manual*. Papers cannot be reviewed if they have references that are found to be incomplete or inaccurate.